CMS (Chicago Manual of Style)

The Chicago Manual of Style is generally used for history and political science courses. Like all style manuals, it has its unique ways of handling citations, parenthetical citations, bibliographies, and other formatting structures. One major difference from MLA and APA is the use of footnotes rather than parenthetical citations. These footnotes are referenced by superscripts at the end of a sentence, such as this one. ²

We have a print copy of the latest edition at the service desk that can be used any time.

You can also use the Purdue OWL (Online Writing Lab) – this is an excellent resource for quick searches with reliable answers. They keep the site updated to reflect the most recent editions of the various style manuals. Here's their Chicago site: Purdue OWL – CMS https://owl.english.purdue.edu/owl/resource/717/01/

Citation Examples

Journal Citations

Here is the bibliography format for a journal citation, and an example:

Bibliography Format:

Author last name, first name. Article title. Journal title. Volume number, issue number (month year): page range.

Bibliography Example:


Here is the footnote format for a journal citation, and an example:

1. Author's name (first last), "Article title, Journal title volume number, issue number (Month Year): Page number.


And a journal accessed from an online database:

Bibliography Format:
Author's last name, first name. "Article title, Journal title volume number, issue number (Month Year): Page number.

Bibliography Example:


Footnote format:

Superscript number. Author first name last name, "Article title," Journal title, volume number, issue number (year published): page number.

Footnote example:


**Book Citations**

Here is the format for a book citation, and some examples:

For a print book:

Bibliography Format:

Author's last name, first name. Title of Book. Place of publication: Publisher, Year of publication.

Bibliography example:


Footnote format:

Superscript number. Author first name last name, Title. (Publisher city: Publisher name, copyright date), page number.

Footnote example:


**Inserting Footnotes Appropriately**
Footnotes should appear as a superscripted number, which means they are smaller and raised up from the rest of the text.

Here's an example:

According to Jones, citations cannot be described as fun, but they can become easily utilized with practice.¹

If you are using Microsoft Word, there should be an option under the References tab to "Insert Footnote".

**Chicago Bibliographies**

Chicago bibliographies should be alphabetized and having hanging indents. Here is an example of the previous citation examples in proper order and format:
