

## 2019 – 2020 Verification Worksheet – Independent Student

Your application was selected for review in a process called “verification”. In this process we will be comparing information from your application with your **2017** tax information or with income information provided on the W-2 or other financial documents. The law says we have the right to ask you for this information before awarding Federal Aid. If there are differences between your application information and your financial documents, we will make corrections electronically.

Complete this verification form and submit it to us as soon as possible, so that your financial aid won't be delayed.

### 1.) Student Information

Last name	First name	M.I.
Phone number (include area code)	Last 4 of Social Security Number	Date of Birth

### 2.) Family Information

List below the people in the student's household. Include:

- **The student**
- **The student's spouse**, if the student is married
- **The student's or spouse's children** if the student or spouse will provide more than half of their support from July 1, 2019, through June 30, 2020, even if the children do not live with the student
- **Other people** if they now live with the student and the student or spouse provides more than half of their support and will continue to provide more than half of their support through June 30, 2020

If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name [Self (student), Spouse, Children, Step-Children, Other family members]	Age	Relationship to Student	Name of College or University <small>For any household member who will be enrolled <u>at least half time</u> in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2019, and June 30, 2020*</small>
		Self	McPherson College
		<i>ex: Spouse</i>	
		<i>ex: Child 1</i>	
		<i>ex: Child 2</i>	
		<i>ex: Child 3</i>	
		<i>ex: Child 4</i>	

\*Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

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### 3.) Student’s Tax and Income Information (all applicants)

Check only one box below

- I filed a 2017 tax return and used the IRS Data Retrieval Tool to complete the FAFSA
- I filed a 2017 tax return and have attached a Tax Return Transcript from the IRS ([www.irs.gov](http://www.irs.gov)) **\*Not a Tax Return\***
- I was not employed and did not have any income earned from work in 2017
  - Submit a 2017 IRS Verification of Non-Filing Letter
- I was employed during 2017 but did not file a federal tax return
  - Submit a 2017 IRS Verification of Non-Filing Letter
  - List below the names of all employers and the amount earned from each employer during 2017
  - Submit copies of all 2017 W-2s, unless the employer did not issue a W-2 (e.g. babysitting, lawn mowing)

[If you no longer have copies of your W-2s, request from the IRS your 2017 Wage and Income Transcript]

Employer’s Name	2017 Amount Earned	W-2 Included
Example: <i>Applebee’s Restaurant</i>	\$2,000.00	Yes

### 4.) Spouse’s Tax and Income Information (If not married, skip to next section)

Check only one box below

- I filed a joint 2017 tax return with the student
- I filed a separate 2017 tax return and have attached a Tax Return Transcript from the IRS ([www.irs.gov](http://www.irs.gov)) **\*Not a Tax Return\***
- I was not employed and did not have any income earned from work in 2017
  - Submit a 2017 IRS Verification of Non-Filing Letter
- I was employed during 2017 but did not file a federal tax return
  - Submit a 2017 IRS Verification of Non-Filing Letter
  - List below the names of all employers and the amount earned from each employer during 2017
  - Submit copies of all 2017 W-2s, unless the employer did not issue a W-2 (e.g. babysitting, lawn mowing)

[If you no longer have copies of your W-2s, request from the IRS your 2017 Wage and Income Transcript]

Employer’s Name	2017 Amount Earned	W-2 Included
Example: <i>Applebee’s Restaurant</i>	\$2,000.00	Yes

### 5.) Sign this worksheet

Each person signing this form certifies that all the information reported on it is complete and correct.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse signature (optional)

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.**