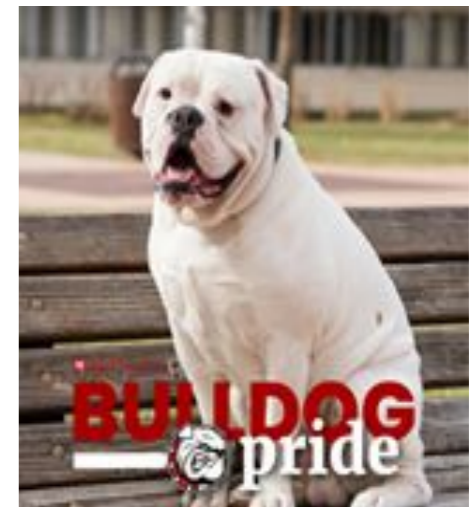


# Making a Payment

We are here to help you. If you have questions please reach out to us at:

**620-242-0450 or 620-242-0459**



# Payment Details

## Payment Due Dates

Fall Semester	August 15
Spring Semester	January 15

## Payment Options

Families have several options for making payments and caring for their balance.

- Check
- Debit/Credit Card
- Payment Plan - we are currently switching servicers and will provide information on [www.mcpherson.edu/incoming](http://www.mcpherson.edu/incoming) by July 1.
- Debt Project
- Loans

# Payment Arrangement Form

The Payment Selection Form tells us how you intend to pay for the balance.

This form is required of all families, even if your intention is to pay the full balance.

If they haven't already, an admissions counselor will soon review your budget worksheet with you and your family. Once you understand the charges and the ways you can pay, you will be ready to complete the Payment Arrangement Form, which can be found here: <https://recruit.mcpherson.edu/register/payform>

# Payment Arrangement Form

Complete the top section with your information:

## Payment Selection Form

**McPherson College**  
2020-2021 Payment Arrangements Form

Payment Arrangements must be finalized by August 1st to avoid the \$100 late fee. This includes:

- 1) Return this form completed with the payment selection(s) made
- 2) If using the payment plan, enrollment must be finalized by August 1st.
- 3) If applying for additional loans, approval must be received by MC by August 1st.

We encourage you, the student, to add your parent/guardian to your FERPA Release form if they will be assisting with your payment arrangements.

First Name

Last Name

Birthdate

Student ID #

The next section asks you to choose the payment option(s) you will use, make sure you submit the form.

Choose the option below that you and your family will be using to care for your balance due.

No Balance Due

Payment In Full

To avoid lines during check-in we encourage you to pay prior to arrival. ([First payment due Aug 15](#)).

Receipt of this form is required by August 1st in order to avoid the \$100 late fee

- 1) Pay Online - Log onto Bulldog Connect to make a secure payment
- 2) Call the Business Office to pay by credit card 620.242.0450
- 3) Bring payment to campus

Payment Plan

Payment plans are available through a third-party provider.

Finalize payment plan arrangements by August 1st in order to avoid the \$100 late fee

For information about the payment plan options, please contact the Business Office at [billing@mcpherson.edu](mailto:billing@mcpherson.edu)

Parent PLUS Loan

These are available to parents of dependent students.

The process includes a credit check and the Fin Aid Office will receive notification of the loan.

Approved borrowers may borrow up to the cost of attendance less all other aid.

Dependent students of denied borrowers will receive the option to increase their Unsubsidized Loan.

- 1) Apply every academic year after April 1st with the Parent's FSA ID at <https://studentaid.gov/app/launchPLUS.action>
- 2) If approved, the parent must complete the "Plus MPN for Parents"

Private Education Loan

These are credit based loans for students (a co-signed is most often required).

Loans are deferred for half-time or greater enrolled students and usually include a grace period. When applying for a loan, complete the loan application for the entire school year.

- 1) You may choose any lender you would like
- 2) To compare several options please visit our website: <https://choice.fastproducts.org/FastChoice/loan/options> and click on Private Education Loans

# Payments by Check

- Please mail payments to:
- McPherson College  
Attn: Business Office  
PO Box 1402  
McPherson, KS 67460



Please note students name or ID number in the memo line

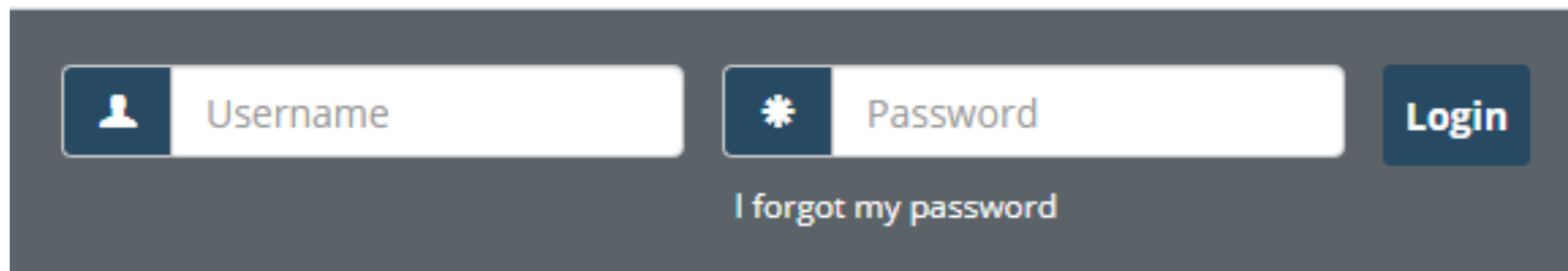
# Credit/Debit Card: The Process

- The information provided in the next slides outline the process needed to make a credit/debit card payment.
- Please let us know if you have any questions.

## Credit Card or Debit Card Payments

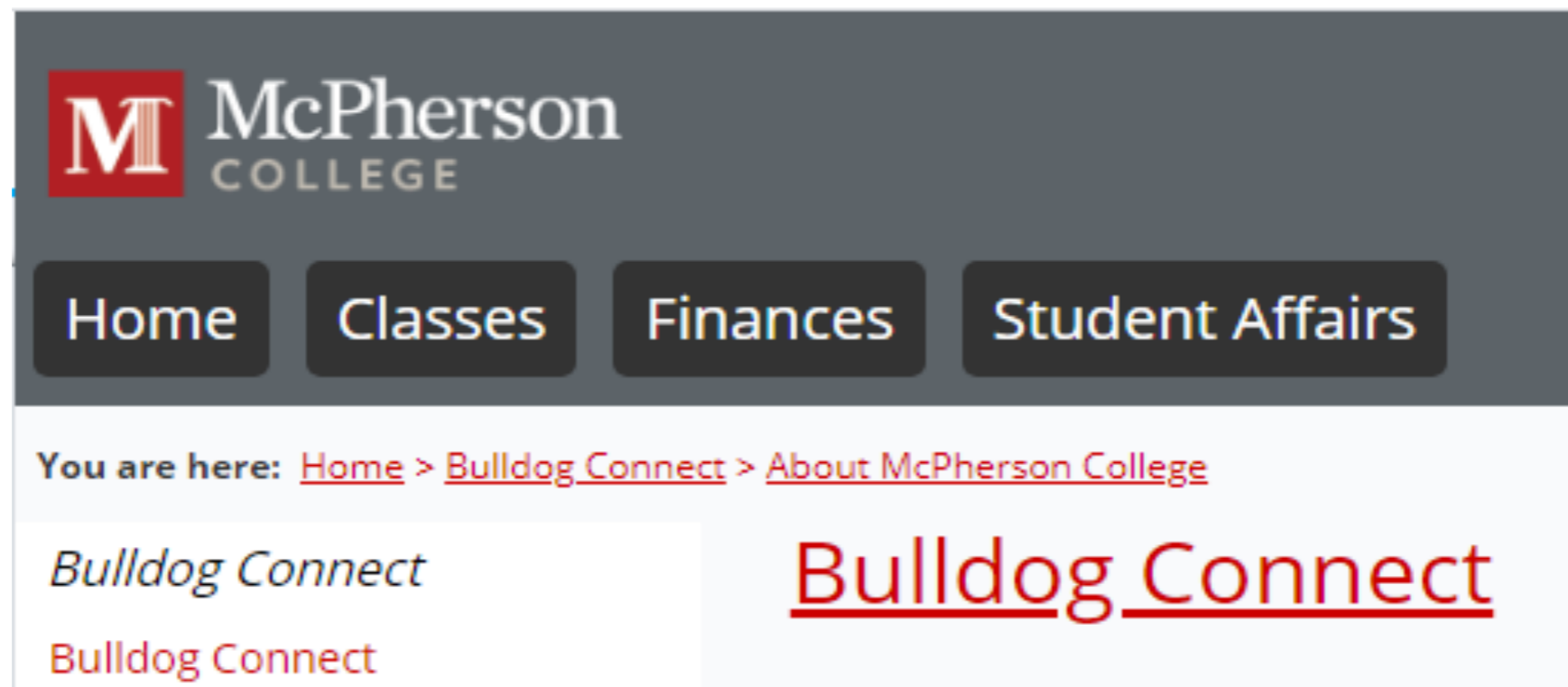
Sign into Bulldog Connect

<https://my.mcpherson.edu/ICS/>



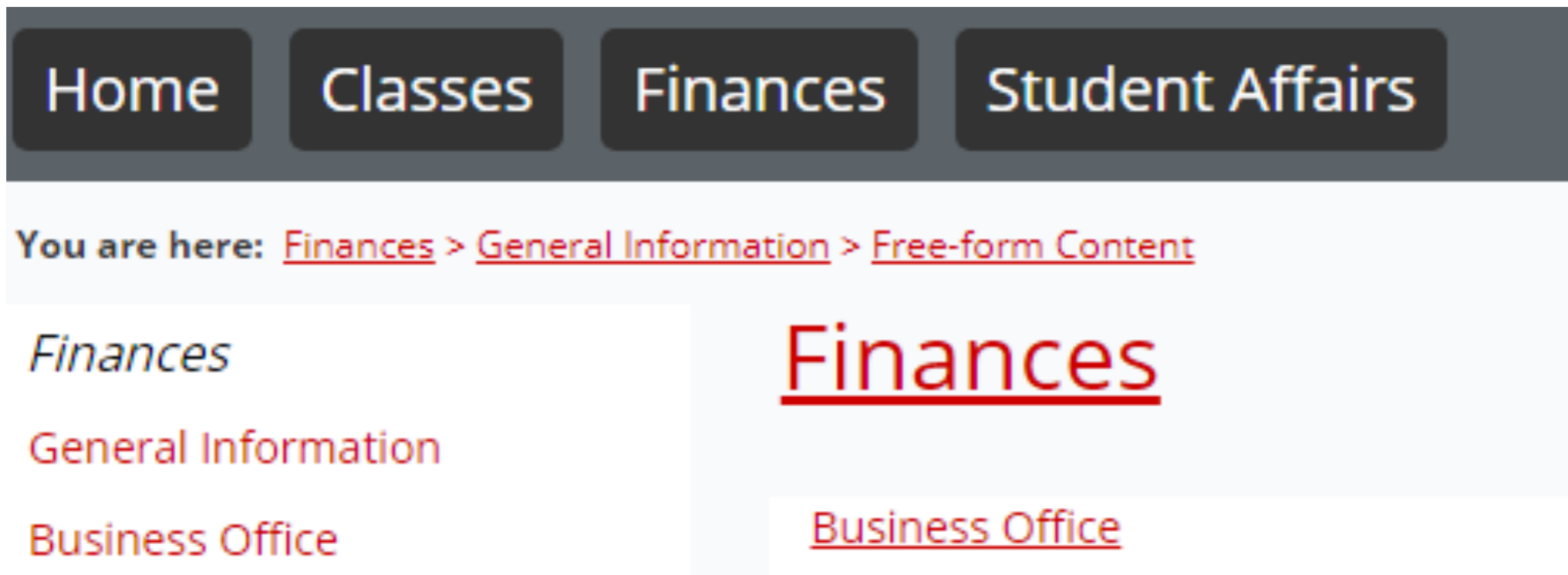
A login form with a dark grey background. It features two input fields: 'Username' with a person icon and 'Password' with an asterisk icon. A 'Login' button is to the right of the password field. Below the password field is a link that says 'I forgot my password'.

## Credit Card or Debit Card Payments



>>Click on the “Finances” tab

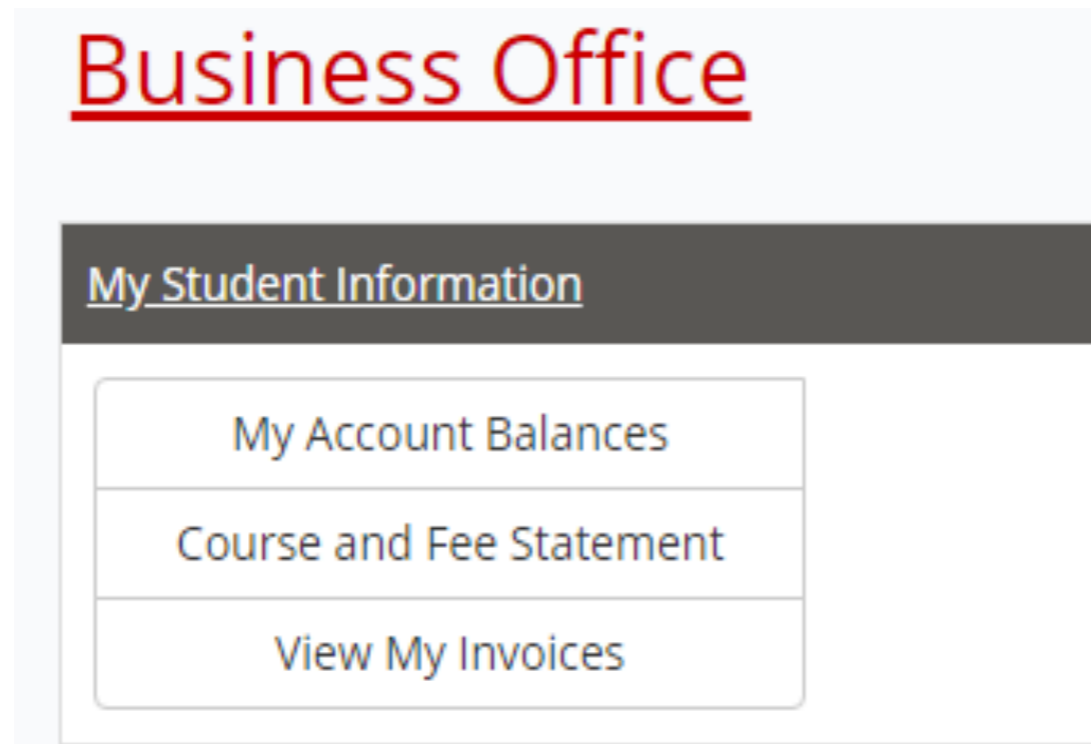
## Credit Card or Debit Card Payments



The screenshot shows a navigation bar with four buttons: Home, Classes, Finances, and Student Affairs. Below the navigation bar is a breadcrumb trail: "You are here: [Finances](#) > [General Information](#) > [Free-form Content](#)". Below the breadcrumb trail is a list of links: [Finances](#), [General Information](#), and [Business Office](#). The [Finances](#) link is highlighted with a red underline. Below the [Business Office](#) link is another [Business Office](#) link, also with a red underline.

>>Click on “Business Office”

## Credit Card or Debit Card Payments



>>Click on “My Account Balance”

# Credit Card or Debit Card Payments

[My Student Information](#) - My Account Balances

### My Account Balances

Balance Forward Payment	\$0.00
Tuition Payment	\$573.99
Fee Payment	\$483.04
Dorm Payment	\$0.00
Meal Payment	\$1,442.97
Payment on Account	\$0.00
<b>Grand Total</b>	<b>\$2,500.00</b>

Please refer to your Course & Fee statement for a current balance.

[Make a Payment](#) [View Transactions](#) [Course and Fee Statement](#)

>>Click on “Make a Payment”

## Credit Card or Debit Card Payments

My Student Information - Pay on My Account

		Amount To Pay
Balance Forward Payment Balance:	\$0.00	<input type="text"/>
Tuition Payment Balance:	\$573.99	<input type="text"/>
Fee Payment Balance:	\$483.04	<input type="text"/>
Dorm Payment Balance:	\$0.00	<input type="text"/>
Meal Payment Balance:	\$1,442.97	<input type="text"/>
Payment on Account Balance:	\$0.00	<input type="text" value="2500.00"/>

Please refer to your Course & Fee statement for a current balance.

>>Enter the amount you would like to pay: Option 1

# Credit Card or Debit Card Payments

My Student Information - Pay on My Account

		Amount To Pay
Balance Forward Payment Balance:	\$0.00	<input type="text"/>
Tuition Payment Balance:	\$573.99	<input type="text" value="573.99"/>
Fee Payment Balance:	\$483.04	<input type="text" value="483.04"/>
Dorm Payment Balance:	\$0.00	<input type="text"/>
Meal Payment Balance:	\$1,442.97	<input type="text" value="1442.97"/>
Payment on Account Balance:	\$0.00	<input type="text"/>

Please refer to your Course & Fee statement for a current balance.

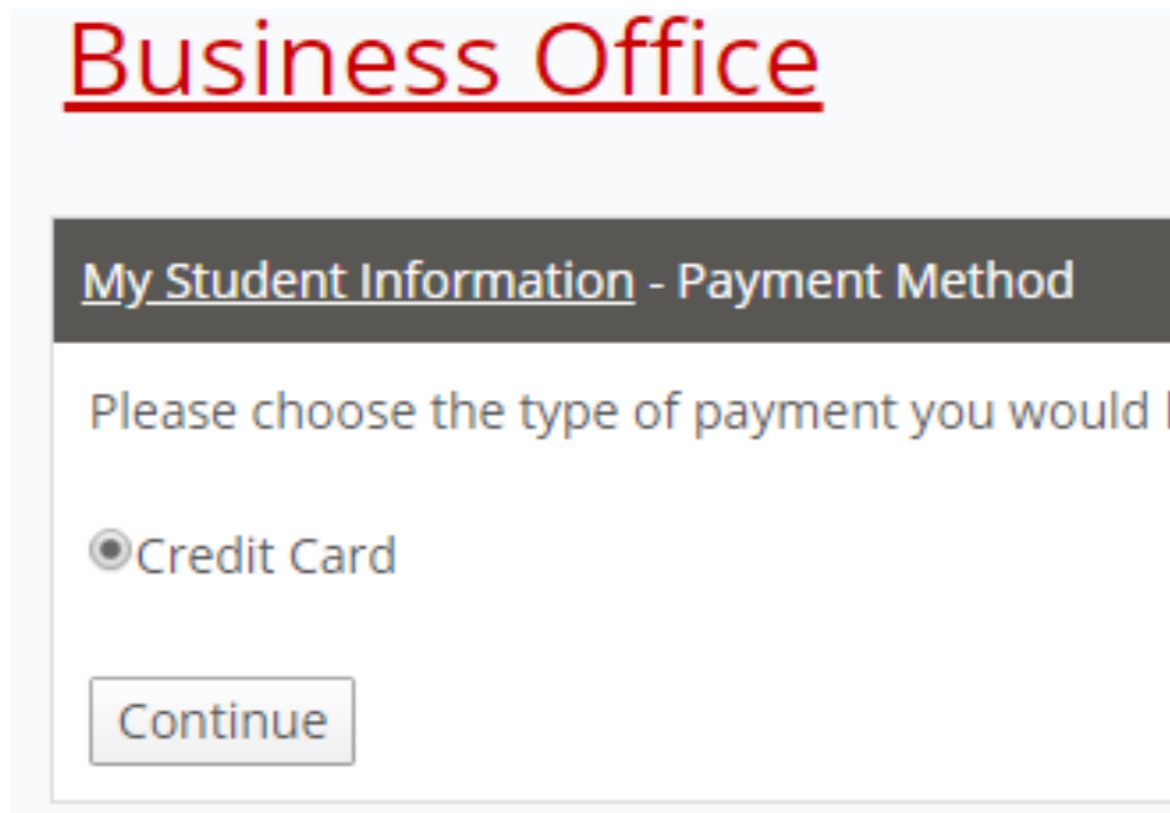
>>Enter the amount you would like to pay: Option 2

## Credit Card or Debit Card Payments

**Payment on Account Balance:**

>>Click on “Submit” in bottom left corner

## Credit Card or Debit Card Payments



The screenshot shows a web interface for the Business Office. At the top, the text "Business Office" is underlined in red. Below this is a dark grey header bar with the text "My Student Information - Payment Method" in white. The main content area has a light grey background and contains the instruction "Please choose the type of payment you would like to use." followed by a radio button labeled "Credit Card". At the bottom of the form is a "Continue" button.

>>Click on Continue

# Credit Card or Debit Card Payments

**Order Information** \* Required Fields

---


Description: &x\_Description=Student Payment Invoice Number: 2753

---

**Total: \$2500.00 (USD)**

**Payment Information**

---



Card Number:  (enter number without spaces or dashes)

Expiration Date:  (mmyy)

**Billing Information**

---

Customer ID:

First Name:  Last Name:

Company:

Address:

City:

State/Province:  Zip/Postal Code:

Country:

Email:

Phone:

Fax:

>> Fill in your Credit Card information

## **Credit Card or Debit Card Payments**

- The Customer ID# and name should already be filled in.
- Enter an email address to receive the receipt by email.

## Credit Card or Debit Card Payments

Copy Billing Information to Shipping Information

First Name:  Last Name:


Company:

Address:

City:

State/Province:  Zip/Postal Code:

Country:



>>Click “Pay Now”

# Payment Plan

TRANSACT 

We are working with a new third party servicer that will be active July 1<sup>st</sup>. This servicer will provide several options for a payment plan and the ability to make a one-time payment online.

Stay tuned for future information.

# Debt Project

## How does it work?

1. [Apply and be accepted to Debt Project](#)
2. Set a goal amount to earn and apply to balance
3. Find a position, work the hours, earn the funds
4. Submit payment and paystubs to Business Office
5. Financial Aid Office will add the match to your financial aid

# Debt Project

## Other things to note?

- Summer work/wages are eligible to be matched
- Multiple jobs can be combined into one payment
- Tips and Cash Payments can be matched if documented